

Undergraduate Catalog 2018-2019

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Undergraduate Catalog 2018-2019

Tuitions & Fees

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Tuition and Fees Information

Tuition and Fees Schedule 2018-2019 Academic Year

All tuition and fees are correct as of the date of print but are subject to change by action of the State Legislature or the Board of Regents of The Texas State University System. Nonresident tuition (out-of-state and international) is calculated each year by the Texas Higher Education Coordinating Board.

Guaranteed Price Plan Information

In addition to the traditional price plan, a **Guaranteed Tuition Price Plan (GPP)** is available. ([Comparison of rates](#) are available on the current tuition and fee schedules available on the Bursar's Office website). Only Texas residents entering SHSU for the first time are eligible to select the GPP as a price plan option. The GPP is a fixed cost tuition payment program that is valid for 12 consecutive terms including Summer terms. Before making this selection, we encourage you to review the FAQ information document as the GPP may not benefit certain students.

Example: A student whose first term of enrollment was Fall 2018 would have a Summer 2022 term GPP expiration date.

The GPP is only available for enrollment the first term of attendance at the university if all other requirements are met. Deadlines apply for selecting the GPP. After the deadline has passed, you may not remove yourself from the plan until it expires (12 consecutive terms) and refunds are not provided for any differences in plan cost. [See Guaranteed Price Plan \(GPP\) Frequently Asked Questions](#) for more information.

If you are qualified to select a Guaranteed Price Plan, you may make your selection through MySam. Go to <http://mysam.shsu.edu>, select Campus Resources tab, then Banner Self Service> Student> Guaranteed Price Plan

Tuition and Fees Per Semester

Fall 2018 - Spring 2019

See below; subject to additional fees.¹

Texas Resident		Nonresident	
Semester Hours	Amount	Semester Hours	Amount
1	688.50	1	1103.50
2	1003.00	2	1833.00
3	1317.50	3	2562.50
4	1632.00	4	3292.00
5	1946.50	5	4021.50
6	2261.00	6	4751.00
7	2575.50	7	5480.50
8	2890.00	8	6210.00
9	3204.50	9	6939.50

Texas Resident		Nonresident	
Semester Hours	Amount	Semester Hours	Amount
10	3519.00	10	7669.00
11	3833.50	11	8398.50
12	4148.00	12	9128.00
13	4462.50	13	9857.50
14	4777.00	14	10587.00
15	5091.50	15	11316.50
16	5400.00	16	12040.00
17	5698.50	17	12753.50
18	5997.00	18	13467.00
19	6295.50	19	14180.50
20	6594.00	20	14894.00
21	6892.50	21	15607.50
22	7191.00	22	16321.00
23	7489.50	23	17034.50
24	7788.00	24	17748.00

Tuition and Fees Per Summer Session

Summer 2019

See below; subject to additional fees.¹

Texas Resident		Nonresident	
Semester Hours	Amount	Semester Hours	Amount
1	670.50	1	1085.50
2	967.00	2	1797.00
3	1263.50	3	2508.50
4	1560.00	4	3220.00
5	1856.50	5	3931.50
6	2153.00	6	4643.00
7	2449.50	7	5354.50
8	2746.00	8	6066.00
9	3042.50	9	6777.50
10	3339.00	10	7489.00
11	3635.50	11	8200.50
12	3932.00	12	8912.00

¹ Included in the amounts above are Tuition, Designated Tuition, Student Service Fee, Student Center Fee, Technology Fee, Library Fee, Recreational Sports Fee, International Education Fee, Advisement Center Fee, Medical Fee, OneCard Service Fee, Records Fee, and Intercollegiate Athletic Fee.

Course-related or program-related fees are examples of fees not included in the above estimates. Please review [Explanation of Fees](#) in this catalog.

Tuition and Fees Schedule 2019-2020 Academic Year

All tuition and fees are correct as of the date of print but are subject to change by action of the State Legislature or the Board of Regents of The Texas State University System. Nonresident tuition (out-of-state and international) is calculated each year by the Texas Higher Education Coordinating Board.

Tuition and Fees Per Semester

Fall 2019 - Spring 2020

See below; subject to additional fees.¹

Texas Resident		Nonresident	
Semester Hours	Amount	Semester Hours	Amount
1	698.50	1	1113.50
2	1023.00	2	1853.00
3	1347.50	3	2592.50
4	1672.00	4	3332.00
5	1996.50	5	4071.50
6	2321.00	6	4811.00
7	2645.00	7	5550.50
8	2970.00	8	6290.00
9	3294.50	9	7029.50
10	3619.00	10	7769.00
11	3943.50	11	8508.50
12	4268.00	12	9248.00
13	4592.50	13	9987.50
14	4917.00	14	10727.00
15	5241.50	15	10466.50
16	5566.00	16	12200.00
17	5868.50	17	12923.50
18	6177.00	18	13647.00
19	6485.50	19	14370.50
20	6794.00	20	15094.00
21	7102.50	21	15817.50
22	7411.00	22	16541.00
23	7719.50	23	17264.50
24	8028.00	24	17988.00

Tuition and Fees Per Summer Session

Summer 2020

See below; subject to additional fees.¹

Texas Resident		Nonresident	
Semester Hours	Amount	Semester Hours	Amount
1	680.50	1	1095.50
2	987.00	2	1817.00
3	1293.50	3	2538.50
4	1600.00	4	3260.00
5	1906.50	5	3981.50
6	2213.00	6	4703.00
7	2519.50	7	5424.50
8	2826.00	8	6146.00
9	3132.50	9	6867.50
10	3439.00	10	7589.00
11	3745.50	11	8310.50
12	4052.00	12	9032.00

¹ Included in the amounts above are Tuition, Designated Tuition, Student Service Fee, Student Center Fee, Technology Fee, Library Fee, Recreational Sports Fee, International Education Fee, Advisement Center Fee, Medical Fee, OneCard Service Fee, Records Fee, and Intercollegiate Athletic Fee.

Course-related or program-related fees are examples of fees not included in the above estimates. Please review [Explanation of Fees](#) in this catalog.

Explanation of Fees

The following information is not intended to be comprehensive and is subject to change. Tuition, fees, and charges are subject to change by action of the State Legislature or by action of the Board of Regents of The Texas State University System. The following tuition, fees, and charges information should be used only as a guideline for estimating costs. For clarification of any matter relating to payment or refund of tuition, fees, charges, and deposits, contact the office or administrative unit from which the charge or refund originated.

Tuition and Designated Tuition: Resident students pay \$50 tuition per semester credit hour during academic year 2018-19 and \$50 tuition per semester credit hour during academic year 2019-20. Nonresident students (out-of-state and international) pay \$465 tuition per semester credit hour during academic year 2018-19 and \$465 per semester credit hour during academic year 2019-20. The Texas Higher Education Coordinating Board calculates each year the nonresident tuition. Students enrolled in the same course for the third or more time will be charged the non-resident tuition rate for the hours associated with the course even if the student normally qualifies for in-state tuition. Resident students who reach the “excessive hour limit” will be charged a set rate per hour (see [Tuition for Excessive Undergraduate Hours](#) within this chapter for further details).

In addition, designated tuition is charged at the rate of \$184 per semester credit hour for academic year 2018-19 and \$194 per credit hour for academic year 2019-20.

Student Service Fee: The student service fee is \$16 per semester credit hour for fall and spring (\$8 per summer semester) for academic year 2018-19 and academic year 2019-20 (not exceeding \$250 per semester and \$125 per summer session). The fee supports the Intramural Program, the Student Life Support Programs, and the Extramural Programs. The fee provides admission to athletic events at Sam Houston State under the auspices of the Department of Athletics.

Student Center Fee: The student center fee is required at the rate of \$100 per semester (\$100 per summer session) for academic year 2018-19 and academic year 2019-20 and is used to fund the Lowman Student Center programs and activities.

Technology Fee (Formerly Computer Use Fee): This fee is charged at a rate of \$34 per semester credit hour for academic year 2018-19 and for academic year 2019-20. It is used for the training of students, faculty and staff, and for providing support services for operation, maintenance, and replacement of computer hardware and software.

Recreational Sports Fee: Legislative action authorizes a recreational sports fee not to exceed \$100 per semester for academic year 2018-19 and academic year 2019-20. It may be used to purchase equipment for and/or construct, operate, maintain recreational sports facilities and programs.

International Education Fee: A fee of \$2 a semester is charged for academic years 2018-19 and 2019-20. The International Education Fee is used only to assist students participating in international student exchange or study programs.

Library Fee: Board action authorizes a library fee of \$10.50 per semester credit hour for academic years 2018-19 and 2019-20. The library fee directly benefits students by supporting their classroom and research needs. The Newton Gresham Library uses this fund to purchase books, add electronic databases, and new journal subscriptions.

Medical Fee: A fee of \$75 per semester is charged for academic year 2018-19 and academic year 2019-20. This fee covers services at the University Health Center.

Advisement Fee: A fee of \$66 per semester is charged for academic year 2018-19 and 2019-20. This fee will be charged to fund advising, mentoring, and academic support services for students.

Records Fee: The records fee is \$12 per semester for academic year 2018-19 and academic year 2019-20. This fee provides funding for positions, software maintenance, and other miscellaneous expenses incurred by the Office of the Registrar.

OneCard Service Fee: The OneCard Service Fee is \$19 per semester for academic year 2018-19 and 2019-20. The OneCard fee funds the existing university ID and disbursement program and the Student Financial Center.

Intercollegiate Athletic Fee: A fee of \$20 per semester credit hour (\$10 per summer semester credit hour) for academic year 2018-19 and academic year 2019-20. This fee will be used to support Intercollegiate Athletic programs.

Special Fees:

Fee	Amount
Audit Fee (per course)	\$50
Distance Learning (per credit hour, in addition to tuition and fees)	\$101
Laboratory Course Fee (per course)	\$8
Music Fee for Individual Instruction (per course with suffix of “x”):	
1 semester credit hour course	\$30

Fee	Amount
2 semester credit hours course	\$60
3 semester credit hours course	\$75
4 semester credit hours course	\$75

The Woodland Center Fee: Classes provided at The Woodlands Center have an additional fee of \$75 per semester credit hour for academic year 2018-19 and for academic year 2019-20.

(MITC) Multi-institution teaching center fee: Students enrolled in courses taught at a MITC in which SHSU is a member will be charged an additional fee of \$ 75 per semester credit hour.

Tuition for Excessive Undergraduate Hours

The Texas Education Code states that an institution of higher education, under specific conditions, **may charge** a resident undergraduate student a higher tuition rate than the rate charged to other resident undergraduate students. The higher tuition rate may not exceed the rate charged to nonresident undergraduate students.

- For students who enrolled for the first time in a Texas public institution of higher education from the 1999 fall semester through the 2006 summer semester:

The higher tuition rate may be charged to an undergraduate student who is classified as a Texas resident for tuition purposes and who before the semester or other academic session begins has **previously attempted** at least **45 semester credit hours** above the number of semester credit hours required for completion of the degree program in which the student is enrolled.

- For students who enrolled for the first time in a Texas public institution of higher education beginning with the 2006 fall semester and thereafter:

The higher tuition rate may be charged to an undergraduate student who is classified as a Texas resident for tuition purposes and who before the semester or other academic session begins has **previously attempted** at least **30 semester credit hours** above the number of semester credit hours required for completion of the degree program in which the student is enrolled.

The following **are not** counted for purposes of determining whether the student exceeds the 45/30 semester credit hour limit:

- semester credit hours earned by the student before receiving a baccalaureate degree that has been previously awarded to the student;
- semester credit hours earned by the student by examination or any other procedure by which credit is earned for which tuition was not charged;
- hours from remedial and developmental courses, workforce education courses, or other courses that would not generate academic credit that could be applied to a degree at the institution if the course work is within the 27-hour limit at two-year colleges and the 18-hour limit at general academic institutions; and
- semester credit hours earned at a private institution or out-of-state institution.

Residence Classification for Tuition Purposes

The Texas Legislature and the Texas Higher Education Coordinating Board establish the rules and regulations for determining residence classification. Texas residency for tuition purposes is generally obtained by residing and being gainfully employed in Texas for 12 consecutive months immediately prior to enrollment in any college or university or by being a dependent of a Texas resident (an individual who is claimed as a dependent for federal income tax purposes by the individual's parent or legal guardian by the census day--usually the 12th class day--of the semester in which the student is registering and for the tax year preceding that same semester).

A nonresident student may qualify to pay in-state tuition by meeting the requirements of a tuition waiver. Current tuition waiver options include but are not limited to

- the student or his/her spouse or parent is a member of the U.S. Armed Forces and their home of record is Texas;
- the student or his/her spouse or parent is employed at least half-time by an institution of higher education in Texas as a teacher or professor;
- the student or his/her spouse or parent has a teaching or research assistantship at any Texas institution of higher education on at least a half-time basis;
- the student holds a competitive scholarship awarded by Sam Houston State University of at least \$1,000 for the academic year or summer; or
- the student or student's family has been transferred to Texas by a company in keeping with the state's Economic Development and Diversification Program.

By state law, the student has the responsibility of registering under the proper residence classification. If a student has knowledge of an error in his/her residence classification for tuition purposes, it is the student's responsibility to notify the Residence Classification Officer immediately. For more information concerning the rules and regulations for determining Texas residence classification, please contact:

Residence Classification Officer
Sam Houston State University
Box 2418
Huntsville, Texas 77341-2478
or call (936) 294-1059

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Payment Information

Financial Responsibility

Students are expected to meet financial obligations to the University within the designated time allowed. Registration fees are payable at registration, except for that portion of the registration fee that may be temporarily deferred, but payable later in scheduled payments as part of an installment payment agreement. Students are not entitled to enter classes or laboratories until their appropriate fees and deposits have been paid. Other charges are due at registration or within ten days after a bill is rendered by the University, or according to special payment instructions that may be listed on the bill or agreement.

Payments

Payments made for registration purposes may be made by cash, cashier's check, personal check, money order, or pin debit in the Bursar's Office. All payment items are accepted subject to final payment. Online payment options include E-Check, debit, Visa, MasterCard, American Express, Diner's Club, China Union, JCB, or Discover.

Installment Payment Plan

The Texas Legislature has authorized collection of tuition and fees during a fall or spring semester by one of two methods: payment in full in advance of the beginning of the semester or payment in installments under an [installment payment plan option](#). There is a non-refundable processing fee of \$30 for enrolling in an installment payment plan. Failure to make a timely payment for the first installment may result in loss of class schedule (first installment payment due before beginning of term). Failure to make timely payment on any remaining installment will cause accrual of late charges (\$25 per late installment).

Any financial aid, tuition waivers, grants or deferments will be used to reduce the amount owed by the student, with the remaining balance eligible for the installment payment plan. During a summer session, the tuition and fees are collectible in full. The Texas Legislature has reserved the right to discontinue the installment payment plan.

Students will not be allowed to attend classes until their tuition and fees, excluding that portion of the registration fee that may be temporarily deferred, but payable later in scheduled payments as part of an installment payment agreement, are paid.

STATUTORY WARNING: A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND MANDATORY FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR WORK DONE THAT SEMESTER OR TERM.

Nonpayment of Tuition and Fees

Failure to pay the amount owed in full, including appropriate penalty and late fee charges, prior to registration for a future semester or prior to the last class day for the current semester or summer session can result in any or all of the following

sanctions:

1. withholding of future registration privileges,
2. withholding award of degree,
3. withholding of an official transcript, and
4. loss of class schedule for future enrolled semester(s).

Students who pay fees with a returned item may suffer the above sanctions as well as those detailed in the following section.

Collections for Nonpayment

Nonpayment by the end of the semester may result in transfer of the student's account to a contracted collection agency and assessment of a collection fee of at least 30 percent of the outstanding balance. The University may also choose to litigate an account on advice of University legal counsel. Should an account be litigated, the student will be responsible for all litigation expenses including attorney's fees and court costs. Accounts that are referred to a contracted collection agency may also be reported to credit bureaus

Returned Item Policy

A returned item is defined as a payment tender returned to the University rightfully unpaid due to no fault of the bank or the University. The item may be paid by the student or the item may be paid on the student's behalf by a spouse, guardian, friend or sponsor.

The University reserves the right to refuse credit card and personal checks, including E-Checks and pinless debit, from any student who had any of the for mentioned items returned.

Each returned item is subject to a \$25 processing fee. Students have 10 days from the date on which notice is sent from the Bursar's Office in which to pay the returned item and the resulting processing fee or inform the Bursar's Office of their intent. Thereafter, the student **may be resigned** from the University. (The student should not assume that he/she will be resigned. If the student discontinues going to class without officially resigning from school, he/she will be subject to the grade of F.) Students who have been resigned are eligible for reinstatement upon redemption of such item(s), plus the resulting processing fee(s) and the payment of a reinstatement charge of \$50. A student who fails to make payment prior to the first day of final exams will not receive credit for the work done that semester and will not be allowed to register for future semesters until the delinquent amount is paid. The student may also lose their class schedule for future enrolled semesters. In addition, the items may be referred to the District Attorney of Walker County for prosecution and collection. Past due accounts are referred to a credit reporting company.

Students will be given the opportunity to be heard regarding any special circumstances. Such circumstances will be given full and fair consideration, and exceptions to the returned check policy may be granted by the Director of the Bursar's Office or by a delegated employee, based on the evidence presented.

Refund Information

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Tuition and Fees Refund Policy

A student enrolled at Sam Houston State University may receive a refund of tuition and fees as a result of dropping courses or resigning from the University as indicated in the following schedules.

Refunds and credits from one department will be applied to any other outstanding balances in other departments. Any remaining refund will be sent to Bank Mobile and credited to the Bearkat OneCard or other selected refund preference. The University may refund tuition and fees paid by a sponsor, donor or scholarship to the source rather than directly to the student who has withdrawn if the funds were made available to the University.

Refund policies were established by Senate Bill No. 604 of the 65th Legislature and adopted by the Board of Regents, Texas State University System, in August of 1977 and by the applicable federal regulations dealing with first semester financial aid students.

Dropping Courses

A student who submits a request to drop one or more courses in any given term or summer session but remains enrolled in at least one course may be eligible for refunds. The refund schedule for dropping courses follows.

Fall and Spring Terms

Date	Refund %
First 12 class days	100%
After 12th class day	None

Summer Sessions

Date	Refund %
First 4 class days	100%
After 4th class day	None

NOTE: Class days are university class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

Resignations/Withdrawals

A student who officially withdraws from all courses at Sam Houston State University within a term may be eligible for a refund of tuition and the specified fees, based upon the courses in which the student is enrolled on the official date of withdrawal. Refunds are made in accordance with the following schedules.

State Statutory Refund Schedule of Tuition and Fees

Refund Schedule For Terms Greater Than 10 Weeks

Date	Refund
Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 5th class day	80%
6th class day through 10th class day	70%
11th class day through 15th class day	50%
16th class day through 20th class day	25%
Thereafter	No refund

Refund Schedule For Terms Less Than 10 Weeks But Greater Than 5 Weeks

Date	Refund
Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day through 3rd class day	80%
4th class day through 6th class day	50%
Thereafter	No refund

Refund Schedule For Terms Up To 5 Weeks

Date	Refund
Before the 1st class day	100% (Less \$15 Matriculation Fee)
1st class day	80%
2nd class day	50%
3rd class day and thereafter	No refund

NOTE: Class days are University class days, not the number of days an individual class meets. Class days are to be counted from the first class meeting of on-campus daytime courses as indicated in the Academic Calendar.

The above refund schedules assume all fees have been paid in full. A different schedule applies to the installment payment plan participants, the primary difference in the schedule being the requirement for the University to compute the refund based on the assumption that the full amount of tuition and fees has been collected. Therefore, it is possible and probable, that a student in the installment plan could owe **more** in tuition and fees than already collected by the University. These extra amounts, if any, would be due and payable before the student would be allowed to resign from the University.

Students who receive Title IV aid and resign on or before completing 60% of the semester will be required to repay the percentage of unearned financial aid according to the federal "Return to Title IV Aid" formula derived from the 1998 Reauthorization of the Higher Education Act.

Repayments are to be returned to lenders and/or program accounts in the following statutorily specified order provided the student has received funds through the program:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Other federal, state, private or institutional sources of aid
6. The student

More details regarding the "Return to Title IV Aid" policy may be obtained through the Financial Aid website or from the Financial Aid Office.

Tuition Rebates for Certain Undergraduate Students

A tuition rebate program was created by Senate Bill 1907, 75th Texas Legislature, and is authorized by Section 54.0065 of the Texas Education Code.

The purpose of this program is to provide tuition rebates that will provide a financial incentive for students to prepare for university studies while completing their high school work, avail themselves of academic counseling, make early career decisions, and complete their baccalaureate studies with as few extraneous courses as possible. Minimizing the number of courses taken by students results in financial savings to students, parents, and the state.

Students are required to apply for the rebate prior to receiving their baccalaureate degrees. Applications are available online through the Registrar's homepage. For further details regarding eligibility, please visit www.shsu.edu/~reg_www/.